

Clytha Primary School

Charging Policy

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‘To Lift Ourselves and Others into our Best Future’ ‘I godi’n hunain a phawb ar gyfer dyfodol disglair’

Review Date	7 th April 2022
Governing Body Meeting	7 th April 2022
Review Date	November, 2023
Next Review Date	November, 2025

Our Clytha Primary School Governing Body recognises the valuable contribution that a wide range of additional activities and experiences can make towards learners' education, health and wellbeing. The Governors aim to promote and provide such activities, both as part of a broad and balanced curriculum for the pupils in our school, and as additional optional activities. All education during school hours is free. We do not charge for any activity undertaken as part of the Curriculum with the exception of individual or group music tuition.

Purpose of Policy

The purpose of this policy is to set out what charges can and cannot be made for activities at Clytha Primary School. The policy has been drawn up in accordance with Sections 449-462 of The Education Act 1996 which sets out the law regarding what charges can and cannot be made for activities in schools maintained by local authorities.

Voluntary Contributions

When organising school trips or visits which enrich the curriculum and educational experience of our children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information upon request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. This list is not exhaustive:

- visits to museums;
- outdoor adventure activities;
- visits to the theatre;
- visiting theatre groups;
- musical events.

*excluding residential

Residential Visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the Curriculum, we request a voluntary contribution for the education, board and lodging and travel expenses.

Children in receipt of free meals are exempt from residential costs and we use grant funding to support this.

Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for individual or group music tuition if this is not part of the Curriculum. The peripatetic music teachers teach individual or small group lessons. Gwent Music make a charge for these lessons and the charge is payable to them. We give parents information about additional music tuition at the start of each academic year.

Swimming Lessons

School charges parents for the cost of swimming tuition from qualified instructors, pool time and transport costs. There are contributions made from Clytha Friends Association to reduce the cost to parents.

Furthermore pupils will not be excluded from taking part in swimming lessons simply because their parents choose not to contribute towards any additional costs.

After School Clubs

The school offers additional activities after school. These activities are run on a voluntary basis and are usually provided without charge. There may be occasions where a voluntary contribution is needed to cover additional activities.

After School Clubs offered by local companies, e.g. Stow Park Tennis Club will levy their own charges paid directly to them.

Loss, Breakages and Damage

Where a pupil's behaviour results in damage to school property or equipment, parents may be asked to pay for the necessary repair or replacement. Each incident should be dealt with on its own merit and at the schools discretion.

If a school item of property is lost at home e.g. a reading book, then a nominal sum may be asked from the parents to replace the item.

Equal Opportunities

We do not discriminate (either directly or indirectly) against anyone on the grounds of their gender, race, ethnic origin, religion, ability, disability, sexuality or any aspect of their social/cultural background. Furthermore the school community is committed to countering all forms of racial prejudice and discrimination. All procedures are designed to promote equality and diversity.